

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/WE JOSEPH POINTON
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description WITCOMBE CIDER FESTIVAL PART PARCEL 6568 PAINSWICK ROAD BROCKWORTH			
Post town	GLOUCESTER		Postcode

Telephone number at premises (if any)	—
Non-domestic rateable value of premises	£ N/A

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick as appropriate

- | | |
|---|---|
| a) an individual or individuals * | <input checked="" type="checkbox"/> please complete section (A) |
| b) a person other than an individual * | |
| i. as a limited company | <input type="checkbox"/> please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> please complete section (B) |
| c) a recognised club | <input type="checkbox"/> please complete section (B) |
| d) a charity | <input type="checkbox"/> please complete section (B) |

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a

statutory function or ☐

a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname POINTON			First names JOSEPH		
I am 18 years old or over				<input checked="" type="checkbox"/> Please tick yes	
Current postal address if different from premises address		MARKLANDS GREEN LANE LITTLE WITCOMBE GLOUCESTER			
Post town	GLOUCESTER		Postcode	GL3 4TX	
Daytime contact telephone number			07761 476103		
E-mail address (optional)		JOE@WITCOMBECIDERFESTIVAL.CO.UK			

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	08	2017

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
 AN ANNUAL MUSIC AND CIDER FESTIVAL LOCATED ON OPEN PASTURE LAND (7.8 ACRES) IN BROCKWORTH, ALONGSIDE PAINSWICK ROAD (A46) APPROXIMATELY 400 YARDS SOUTH-WEST OF THE CROSS HANDS ROUNDABOUT. THE MUSIC STAGE IS ERECTED TOWARD THE FAR SIDE OF THE FIELD, FACING OPEN COUNTRYSIDE. A DRINKS TENT, TOILETS, FIRST-AID POINT, FOOD STANDS AND A FEW FAIRGROUND RIDES ARE ALSO ERECTED. 6'-6" HIGH FENCING SEPARATES THE FESTIVAL AREA FROM TWO NEIGHBOURING PROPERTIES, WITH A LARGE STERILE AREA BETWEEN.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☒

Provision of late night refreshment (if ticking yes, fill in box I)☒**Supply of alcohol** (if ticking yes, fill in box J)☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 4)		
Wed			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Wed			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)	
Day	Start	Finish		
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)	
Tue				
Wed				<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Thur				
Fri				
Sat				
Sun				

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>		
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) AMPLIFIED AND UNAMPLIFIED MUSIC.		
Mon	1000	0000			
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur					
Fri	1700	0000	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	1600	0000			
Sun	1000	0000			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) RECORDED MUSIC WILL BE PLAYED BETWEEN LIVE MUSIC PERFORMANCES ON THE MAIN STAGE. RECORDED MUSIC WILL ALSO BE PLAYED IN THE BEER TENT.		
Mon	1000	0000			
Tue			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	1700	0000			
Sat	1000	0000			
Sun	1000	0000			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) PERFORMANCE OF DANCE MAY BE INCLUDED IN THE ENTERTAINMENT PROVIDED AT THE FESTIVAL.		
Mon	1000	0000			
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri	1700	0000	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	1000	0000			
Sun	1000	0000			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon	1000	0000		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3) A VARIETY OF ENTERTAINMENT SUCH AS JUGGLING, COMEDY ACTS OR SIMILAR MAY BE INCLUDED IN THE FESTIVAL ENTERTAINMENT SCHEDULE.		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri	1700	0000			
Sat	1000	0000	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	1000	0000			

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	2300	0000			
Tue			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Wed			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	2300	0000			
Sat	2300	0000			
Sun	2300	0000			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)		On the premises	<input checked="" type="checkbox"/>
					Off the premises	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)			
Mon	1000	0000				
Tue						
Wed						
Thur						
Fri	1700	0000				
Sat	1000	0000				
Sun	1000	0000				

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name	MR JOSEPH POINTON
Address	MARKLANDS, GREEN LANE LITTLE WITCOMBE GLOUCESTER GL3 4TX
Postcode	GL3 4TX
Personal licence number (if known)	13/00048/LIQPL
Issuing licensing authority (if known)	TEWKESBURY BOROUGH COUNCIL

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

NIL

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	0900	0030	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Tue			
Wed			
Thur			
Fri	1600	0030	
Sat	0900	0030	
Sun	0900	0030	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

AS ON SEPARATE SHEET.

b) The prevention of crime and disorder

AS ON SEPARATE SHEET.

c) Public safety

AS ON SEPARATE SHEET.

d) The prevention of public nuisance

AS ON SEPARATE SHEET.

e) The protection of children from harm

AS ON SEPARATE SHEET.

Promotion of Licensing Objectives

General

A wide range of measures are in place to ensure that the four licensing objectives are promoted at this festival. In addition to the below-listed core conditions, many more measures are contained within the Event Safety Plan, Event Operating Schedule, Health & Safety Plan, and Traffic Management Plan.

NB. Most of the measures listed below have been drawn from conditions on the existing Licence. Significant changes are highlighted.

1. Licensing activities can only take place under the authority of the premises licence on a maximum of two occasions each calendar year (that being one event per calendar year, plus one contingency weekend that needs to be used in the event of unforeseen circumstances in relation to the main event) and cannot be carried out on more than **4 (four)** consecutive days on any one occasion, i.e. when the site is open to members of the public. For the avoidance of doubt, this does not include the setting up and taking down of the event.
2. A Risk Assessment and Health & Safety Plan shall be submitted to both the Licensing Authority and Police at least 28 days before any event takes place.
3. All Responsible Authorities shall be notified at least 28 days before the licensable activities can take place under the authority of this premises licence.
4. In addition to the Responsible Authorities, all residents who live along the Painswick Road to the Cross Hands Roundabout, and 500 metres in the opposite direction, shall be given at least 28 days notice of the event.
5. The Licensing Authority and other Responsible Authorities shall be afforded full access to the site for the purpose of any inspection.
6. Event road signs shall be provided and erected by the AA (**or equivalent provider**) in the 24-48 hours preceding the event. In addition, the early warning signs (to be placed no less than a week before the event) shall also be supplied and erected by the provider.

The prevention of crime and disorder

1. Non-alcoholic /low-alcohol drinks will be promoted during the event, especially to designated drivers.
2. SIA-badged security staff shall be employed to control the entrances and monitor crowds. Any person whose conduct falls below the required standard or is deemed to be drunk shall be warned by security officers and shall be escorted from the site if necessary.

3. Between the hours of 10:00 and 18:00 on event days, there shall be no less than 10 security officers on site.
4. Between the hours of 18:00 and close on event days, there shall be no less than 20 security officers on site and no less than a further five patrolling the A46.
5. A security officer shall be constantly located outside, or within 25 metres, of the adjacent property known as 'Highways' at all times when the event is open to the public.
6. A security officer shall be constantly located outside, or within 25 metres, of the adjacent property known as 'Green Acres' between the hours of 21:00 and closure of the event.
7. Security officers shall remain on site until it is cleared and a security presence shall be maintained along the A46, between the site and the Cross Hands Roundabout and 500 metres in the Stroud direction, until such time as the area has been fully cleared of those who have attended.
8. The exclusion zones surrounding the private and/or residential properties shall be maintained using Heras fencing (or equivalent).
9. In respect of the safety perimeter or exclusion zone surrounding the property known as 'Highways', the boundary shall be marked and observed at 50 metres in all areas, save for the specific points of the boundary where this would not be possible due to the location of the opposite boundary of the field and, at this, or these points only, there should be an allowance of no more than 3 metres between the opposite boundary and the perimeter of the exclusion zone.
10. A CCTV camera shall be deployed at the entrance to the site in order to record images of patrons attending the event. Recordings shall be retained for a minimum of two weeks and shall be made available to the statutory authorities on request in the event of problems occurring.
11. A minimum of four buses shall be provided from 21:00 to close on Saturday, Sunday and Monday evenings to supply dedicated transport for festival visitors who are heading home. A minimum of two buses shall operate on Friday evening from 21:00 to close.
12. Stewards shall oversee the transport facilities. They shall encourage customers heading towards the exit to make use of the available buses.
13. Door Supervisors/Security shall travel on the buses with patrons to maintain good order.

Public safety

1. No more than 3,000 patrons shall be permitted at the event at any one time. Additionally, total staff and performers shall not exceed 500.

2. SIA-badged personnel, supported by a team of marshals, shall perform duties including crowd management, parking, marshalling traffic on the site, monitoring entrances and exits, fire prevention, and generally assisting members of the public.
3. A first-aid station shall be present on site throughout the event.
4. Drinks shall not be served in glass containers/glasses.
5. Searches shall be conducted of patrons entering the site upon arrival. Alcoholic drinks/bottles shall not be allowed to enter the site.
6. In order to ensure the safe movement of traffic onto and off the site, the following arrangements shall be in place:
 - a. 'Slow' signs shall be positioned on the A46, 200 metres each side of the gateways that lead onto and off the site.
 - b. The licence holder shall produce a Traffic Management Plan for the event and shall take all reasonable steps to ensure that vehicles waiting to enter the site do not create queues of traffic on the A46.
 - c. Stewards shall be positioned on all vehicular entrances and exits adjacent to the A46 at all times when vehicles are moving onto or off the site.
 - d. The stewards mentioned above must be provided in sufficient numbers to ensure the safe movement of vehicles between the site and the A46.
 - e. The stewards mentioned above must wear high-visibility jackets or vests when on duty.
7. A final Event Safety Plan/Event Operating Schedule and the Traffic Management Plan shall be submitted to the Council and Police at least 6 weeks in advance of the event.

The prevention of public nuisance

1. The licence holder shall operate and maintain an exclusion zone as set out by the red dotted line on the attached plan. The zone will be protected by the use of heras fencing and shall be regularly monitored by stewards/security.
2. A fabric covering shall be attached to the heras fencing, so as to provide privacy for neighbouring properties and additional sound attenuation.
3. A mobile phone shall be kept in working order at all times. The mobile number shall be made available to the licensing authority, emergency services and local residents. The phone shall be held by the Event Manager, or a responsible member of staff at all times the event is open to the public.
4. A message asking visitors to show consideration to residents shall be printed on tickets and signs.
5. Music in the open air shall cease by 23:00 at the latest.
6. Music shall only take place outdoors on a maximum of 4 days per calendar year and in any 21 day period.

7. On days when music is taking place outdoors, Music Noise Levels (MNLs) shall be monitored at such intervals and from such locations as have been agreed in writing with an Environmental Health Officer from Tewkesbury Borough Council.
8. Control limits set at the mixer position shall be adequate to ensure that a maximum MNL of 65dB LAeq (15 minutes) measured at one metre from the façade of noise sensitive properties shall be achieved between the hours of 09:00 to 23:00.
9. In the particular case of music taking place outdoors on the site, and occurring between 23:00 and midnight, such source sounds must be virtually not audible or discernible. 'Virtually not audible or discernible' shall be interpreted as the noise being barely audible and discernible at the façade of any noise-sensitive dwelling and, as a consequence, would be inaudible within that dwelling. This will be determined by an Environmental Health Officer employed by, or authorised by, the Licensing Authority.

The protection of children from harm

1. The 'Challenge 25' scheme shall be adopted, so that any customer attempting to purchase alcohol who appears to be under the age of 25 shall be asked for an accredited photographic proof-of-age (e.g. passport, photo driving licence, or a *PASS*-approved card) and a sale shall not be made unless this evidence is produced.
2. Marshals and security staff shall be instructed to be on the look-out, during their patrols, for any underage persons consuming alcohol, and shall confiscate any alcohol from persons under the age of 18.
3. Children and young persons (under 18) shall not be permitted entry unless accompanied by an adult.
4. A wide range of soft drinks shall be on sale at various locations around the site.


Checklist:**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	7/6/17
Capacity	LICENSING AGENT.

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

MR ANDREW COOK
EASY LICENSING
THE FIRS,
HAYDEN LANE
STAVERTON

Post town	CHELTONHAM	Postcode	GL51 0SR
Telephone number (if any)	01242 680388 / 07949 800094		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
ANDY@EASYLICENSING.CO.UK			